



E-Packet Order of Contents for October 23, 2017 Session Meeting

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- a. Stated Session Meeting (September 25, 2017)
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III. Consent Agenda

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V. Council/Committee Meeting Minutes and Reports

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STATED SESSION MEETING AGENDA Preston Hollow Presbyterian Church Monday, October 23, 2017 6:00 p.m., Jubilee Hall; 6:30, Chapel; 7:00 Conference Room and Other Venues		
6:00	Gather and dine in Jubilee Hall Examination of Confirmands	All
6:30	Worship in Chapel Call to Order	All
7:00	Approval of Minutes Consent Agenda Correspondence	Matthew
7:10	"All about Ewen"	Ewen
7:20	Finance Reports	Trey
7:30	Purpose Statement Development Plan Elder Teams Customize their Group Meeting Approaches <ul style="list-style-type: none"> • Work in Teams 30 min. • Sharing of Approaches (Conference Room) 20 min. 	All
8:20	Pastor's Report <ul style="list-style-type: none"> • Sarah Are • Austin PTS Board Meeting • Purpose Built Communities Conference • Other 	Matthew
8:30	"For the Good of the Order"	All
8:45	Staff Reports	Pastors Directors
9:00	Prayer and Adjournment	Matthew

**Minutes of Stated Meeting of Session
Preston Hollow Presbyterian Church**

Monday September 25, 2017 – 6:00 PM Jubilee Hall; 6:30 PM Sanctuary; 7:00 PM
Conference Room

THOSE PRESENT AND CONSTITUTING A QUORUM

Elders: Ruth Ann Ernst, Sarah Kinard, Kent Stadler, Lisa Centala, Janelle Crays, Jim Watkins, Amy Haub, Todd Owen, Marty Loman, Melanie Sumrow, Hannah Wright, Dan Lorimer, Mindy Baxter, Jennifer Cole, Chip Saye, Cara Clark, Mark Melson, Rick Wyman

Elders Absent: Kevin Forbes, Rus Holloway, Pat Nobles

Pastors: Rev. Matthew Ruffner, Rev. Sarah Johnson, Rev. Kathy Lee-Cornell, Sarah Are, Jessie Light

Staff: Trey Angel, Linda Smith, Sara Stoltz

Guests: The PHPC Diaconate

Clerk of Session: Jim Finley

CALL TO ORDER, WORSHIP

Following the evening meal together, the meeting moved to the sanctuary for worship. The service opened with the Prayer of Confession and the Assurance of Pardon. The scripture was Luke 5:1-11. Following reflections and prayers of the people, the Lord's Supper was served by intinction. The service closed with the passing of the Peace.

The meeting moved to the conference room.

"NO CROSSTALK" DISCUSSION MEETINGS WITH DIACONATE

As an essential element of development of PHPC's Purpose / Mission Statement development, the Elders, divided into three teams, met with like-divided Deacons and led a scripted process of questioning and listening. The teams were organized into the three elements of the working statement: "To welcome all, grow disciples, and change the world."

Following the listening sessions, the Clerk conducted a short debriefing of the Diaconate, then shared their input with the Session. The gist of the feedback from the Diaconate was that the sessions felt uncomfortable, artificial, and too structured. They felt the continuation of such a process in its current form would be ineffective with the congregation. The Deacons feel that

the listening sessions need to be more of a discussion and that the process should be redesigned to be “warmer”. They felt that many of the Elders, themselves, were uncomfortable with the process, and that their discomfort made all uncomfortable.

In reviewing these observations with the Session, Rev. Ruffner assured them that we will review this approach prior to the September scheduled meeting.

APPROVAL OF MINUTES

The Session reviewed the following minutes:

Stated Session Meeting of August 28, 2017

Called Session Meeting of September 10, 2017

Congregational Meeting Minutes of September 17, 2017

With corrections to attendance at the September 10 called meeting, and a correction to the August Session minutes, all minutes were approved by common consent.

CONSENT AGENDA

The Clerk read an additional item into the consent agenda, as follows:

“Motion of Columbarium Committee for Session approval and confirmation of the Pastor’s appointment of (i) Diane Fullrich and Gary Hammer for a three - year term on the Columbarium Committee beginning January 1, 2018 and (ii) Debbie Tunnell and Alan Murray to a second three - year term on the Columbarium Committee beginning January 1, 2018. This will bring the total number of committee members to 7.”

MOTION was made, seconded and passed to approve the preceding item and the following:

- Motion of Clerk to approve membership changes for the month of August 2017.
- Motion from Worship Council to approve October 22 Baptisms.
- Motion from the Worship Council regarding Christmas Eve and New Year’s Eve worship services.

FINANCE REPORT

Trey Angel reported, in part, the following on behalf of the Finance Committee:

- Gifts and pledges for the period were about \$220,000, \$37,000 below forecast.
 - Year to date gifts and pledges are \$477, 000, very close to forecast.
 - Expenditures are approximately 80% of forecast YTD. Staff costs are \$41,000 below target due to open positions. All councils are managing expenses well.
-

A **MOTION** to receive the finance report was made, seconded, and passed unanimously.

PASTOR'S REPORT

- He and Rev. Cathy Lee-Cornell are part of a City Leaders' Conversation on Mission with a focus on underserved neighborhoods.
 - Matthew and Cathy will attend the Purpose Built Community conference in Omaha in October.
 - Hurricane Harvey relief: 750 people came to PHPC to volunteer and prepared 225K meals on Saturday morning.
 - Sarah Are will be ordained in Kansas City. Matthew is attending
 - Matthew will be attending an Austin Presbyterian Theological Seminary board meeting.
 - 200 PHPC Elders thus far have signed up for the College of Elders dinner.
 - Rev. Ewen Holmes will be October 15.
 - Mark Melson has agreed to be the Elder Sponsor for Edward Lewis
-

FOR THE GOOD OF THE ORDER

Responding to Mark Melson's question, Matthew said that we will have a worship service at 5:00 PM on Christmas Eve.

Responding to Amy Haub's question as to whether we are open to our mission changing, Matthew responded that he hopes it will change and give us a direction for the next 3-5 years to address our ministry area evaluations.

Lisa Centala reminded that there is a new member service next Sunday in the Chapel, welcoming 18 new members.

Mark Melson reported on a worship service this past Sunday at Christ the King Lutheran Church in which our Pastor Emeritus Blair Monie preached.

Marty Loman announced that he is going to be a new grandfather.

STAFF UPDATES

Sarah Are handed out a report of current youth activities and initiatives.

Jessie Light reported that the Worship at 5:00 service is going well, averaging about 80-85 people. No single demographic is dominating attendance, but a good cross section.

A restructure of the Diaconate is being developed and will be presented for approval of the

Session.

Sarah Johnson reported on a process to develop connection of PHPC with Perkins at SMU.

150 people have signed up for table groups.

Sara Stoltz was recognized for her great work.

ADJOURNMENT, PRAYER

It was **MOVED**, seconded and the motion carried to adjourn following prayer. Jim Watkins led the Session in prayer.

Respectfully submitted,

Jim Finley, Clerk of Session

Attest: Rev. Matthew Ruffner, Moderator

Date Approved:



Preston Hollow
Presbyterian Church

NEW MEMBER COVENANT WORSHIP

MINUTES OF THE CALLED MEETING OF THE SESSION Sunday, October 1, 2017 at 10:35 a.m. in the Chapel

- Elders Present:** Chip Saye, Dan Lorimer, Janelle Crays, Jennifer Cole, Kent Stadler, Lisa Centala, Rick Wyman and Rev. Sarah Johnson constituting a quorum according to the Book of Order G-3.0203.
- Call to Order:** The meeting was called to order and opened with prayer by the moderator, Rev. Sarah Johnson. A motion was made, seconded and approved that the Session meeting conclude with the benediction and passing of the peace at the close of the service.
- New Members:** Acting Clerk of Session, Lisa Centala, presented the following individuals for membership:
- | | |
|-----------------------------------|--|
| Bill Arnold | Reaffirmation of Faith |
| Emily Arnold | Transfer of Membership, Westminster Presbyterian Church, Springfield, IL |
| Myrph Foote | Reaffirmation of Faith, Northaven Methodist Church, Dallas, TX (in absentia) |
| Marilyn Foote | Reaffirmation of Faith, Northaven Methodist Church, Dallas, TX (in absentia) |
| Will Jordan | Transfer of Membership, Highland Park Presbyterian Church, Dallas, TX |
| Toby Jordan
Church, Dallas, TX | Transfer of Membership Transfer of Membership, Highland Park Presbyterian |
| Brian McCrea | Transfer of Membership, Fourth Presbyterian Church, Chicago, IL |
| Jennifer (Jenn) McCrea | Transfer of Membership, Fourth Presbyterian Church, Chicago, IL |
| Abel Morón | Transfer of Membership, Fifth Avenue Presbyterian Church, New York, NY |
| Martha Pier-Morón | Transfer of Membership, Fifth Avenue Presbyterian Church, New York, NY |
| Carter Rose | Reaffirmation of Faith, Journey Church (Emergent, community-led) (in absentia) |
| Whitney Rose | Reaffirmation of Faith, , Journey Church (Emergent, community-led) (in absentia) |

Linda Spencer	Reaffirmation of Faith, First Presbyterian Church, Corpus Christi, TX
Will Tompson	Transfer of Membership, Highland Park Presbyterian Church, Dallas, TX
Lu Tompson	Transfer of Membership, Highland Park Presbyterian Church, Dallas, TX
Zach Wells	Reaffirmation of Faith (in absentia)
John West absentia)	Reaffirmation of Faith, First United Methodist Church, Livingston, TX (in
Janey West absentia)	Reaffirmation of Faith, First United Methodist Church, Livingston, TX (in

The motion was made, seconded and unanimously approved that the above listed persons be accepted for full membership in the church.

The worship concluded with prayer, benediction and passing of the peace.

Respectfully submitted,
Lisa Centala
Acting Clerk of Session

NOVEMBER 19, 2017 Baptisms

Officiating Pastor: **Rev. Matthew Ruffner**

Orientation Date/Time/Location: **Wednesday, November 15, 6:00 p.m., Parlor**

Service Time: 11:00 a.m. – Officiating Pastor: Rev. Matthew Ruffner	
Liturgical Elder:	
Child:	Charlotte Anne Arnold
Parents:	Emily and Bill Arnold emily.r.huggins@gmail.com 312-315-9206
Membership:	both parents
Elder Sponsor:	Marsha McBee mcbee1@sbcglobal.net 214-361-0061
Child:	Cooper Thomas Terry
Parents:	Laura and Chris Terry ladygirl44@aol.com 214-808-1555
Membership:	both parents
Elder Sponsor:	

Service Time: 11:00 a.m. – Officiating Pastor: Rev. David Powers (visiting)	
Child:	Elliott Conley Ruffner
Parents:	Sarah and Rev. Matthew Ruffner SCRuffner@gmail.com 404-858-0553
Membership:	both parents
Elder Sponsor:	Diane Brown brownhouse@airmail.net 214-912-1332

**PRESTON HOLLOW PRESBYTERIAN CHURCH
MEMBERSHIP CHANGES OF THE MONTH
SEPTEMBER 2017**

**THE MEMBERSHIP CLASS (NOW CALLED "STARTING POINT") WAS HELD ON 9/17/17,
AND 18 NEW MEMBERS WERE RECEIVED AND INTRODUCED ON 10/1/17.**

TO NON-RESIDENT = 10

Leo and Ida Cronin (East Peoria, IL)
Robert and Amy Fulford (Verona, WI)
Jeff Harris and Audrey Burnett Harris (Austin, TX)
Wilson and Adrienne Nicholson (Austin, TX)
Patterson Perrin (Columbia, SC)
Linda Underwood (Lodi, CA)

DISMISSED TO ANOTHER CHURCH (NONE)

REMOVED FROM THE MEMBERSHIP ROLL (NONE)

DEATHS = 2

9/11/17 James Carter Howard (PHPC memorial service, 9/19/17, KLC/SAJ)
DOD Unknown Nell Ann Knight (provided by RMP after his contact with Edgewood Rehab, Dallas, TX)

BIRTHS = 1

8/6/17 Mary Alice Johnson, daughter of Sarah and Alex Johnson

**THE SACRAMENT OF BAPTISM WAS ADMINISTERED TO THE FOLLOWING CHILD ON 9/24/17
(SAJ, OFFICIATING MINISTER):**

11:00 a.m.

PARKS PATRICK SMITH (DOB – 4/4/17)
Parents: Kristin and Patrick Smith
Elder/Sponsor: Anne Smith (paternal grandmother)

WEDDINGS = 1

9/23/17 Blakely Chase Armstrong and Christie Anne Nelson (MER)
5209 Southern Hills Dr., Frisco, TX 75034
Non-members

**Preston Hollow Presbyterian Church
Financial Report to Session
October 23, 2017**

Finance reports through September 30 (month 3 of our fiscal year) are included in the Session packet

SEPTEMBER 30, 2017:

- Gift and pledges, page 1 top line, were \$310,860 in the period, \$53,842 above forecast. Collections in September one year prior were \$204,562. Collections in September 2014 were \$250,991.
- Year to date gifts and pledges total \$788,902 (YTD gifts and pledges were \$662,851 at 9/30/16 and \$781,497 at 9/30/15).
- Loose Plate collections and other receipts are generally in line with forecast.
- Expenses are approximately 81.7% of forecast through the 3rd month of our fiscal year. Property, Staff, and Outreach are materially below forecast. Utility costs, specifically for electricity, are below prior year levels. Staff costs, due largely to open positions, are also tracking below forecast YTD. Underspending of our Outreach budget is due to timing of expenditures and will not carry to year end.
- With receipts above forecast and spending below forecast, funds flow at September 30 was <\$12,666>, a deficit materially smaller than <\$222,362> forecast. The deficit at September 30 of the prior year was <\$267,232>. Based on the Church's pattern of spending, it is believed that the cumulative deficit should expand through October 31 before being reduced by anticipated positive funds flow in November and December.
- Net cash reserves at September 30, 2017 were \$1,105,078 ("Total Cash Assets" less "Restricted Funds") and are believed adequate to support ongoing operations of the Church. Cash reserves represent approximately 2.9 months of operating cost.

Other Information:

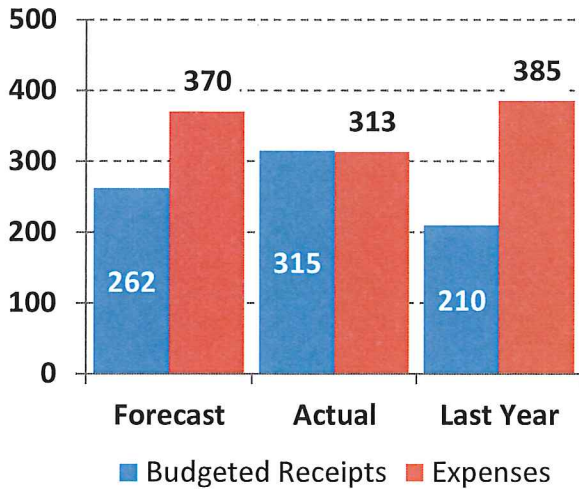
- The 2018 Commit Season is underway. A report on collected estimates of giving will be provided in the meeting.

Overview of Financial Performance

Period Ending September 30, 2017

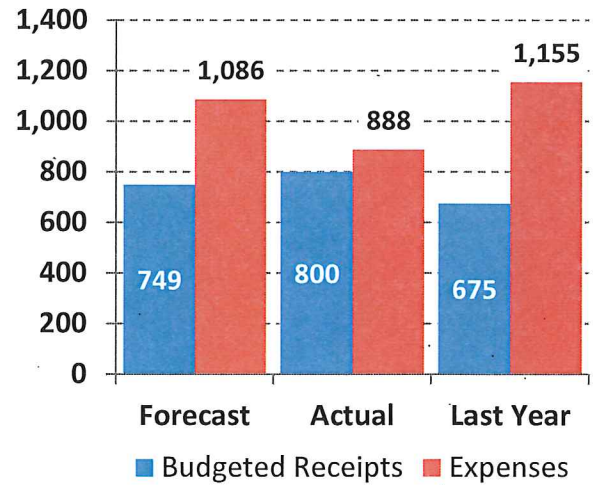
Period Performance

In \$ Thousands



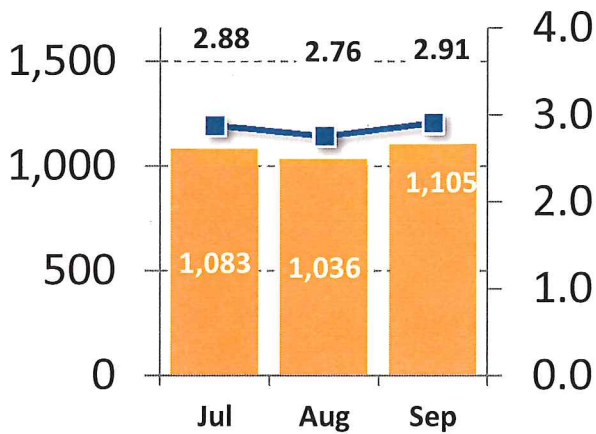
YTD Performance

In \$ Thousands



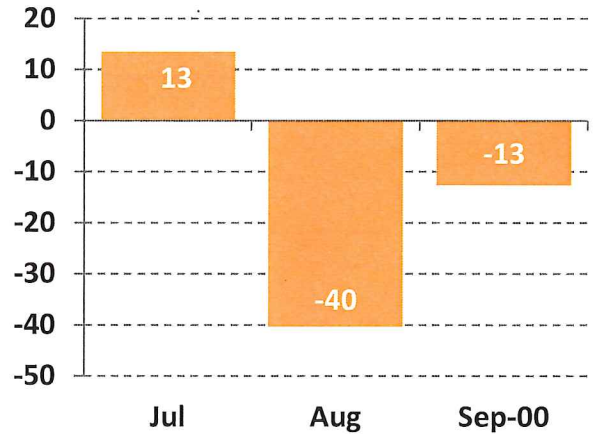
Net Cash Reserves & Months

In \$ Thousands



YTD Net Funds Flow

In \$ Thousands



Material Receipts / Underspending

- **General Underspending** – Total expenses are below forecast spend rate.
- **Staff** – YTD spending is below forecast due largely to open positions.



Material Expenses / Overspending

- **Property** – Property spending is 74% of forecast.

Preston Hollow Presbyterian Church
Analysis of Revenues & Expenses - Session
July to September 2017

Accounts	Annual Budget	Actual for Period	Budget YTD	YTD Actual	Variance YTD (\$)
Revenues					
Budgeted Receipts					
Gifts and Pledges	\$3,671,693	\$310,860	\$734,339	\$788,902	(\$54,564)
Prior Year Pledges	\$150,000	\$0	\$0	\$0	\$0
Prepaid Pledges	\$200,000	\$0	\$0	\$0	\$0
Loose Plate Offering	\$40,000	\$3,412	\$8,253	\$7,757	\$495
Other Budgeted Receipts	\$25,500	\$1,000	\$6,375	\$3,512	\$2,863
Total Budgeted Receipts	\$4,087,193	\$315,272	\$748,966	\$800,171	(\$51,205)
Building/Activity Receipts					
Building Receipts	\$141,651	\$10,581	\$29,038	\$34,925	(\$5,887)
Activity Receipts	\$140,865	\$13,186	\$22,301	\$21,223	\$1,078
Total Building/Activity Receipts	\$282,516	\$23,767	\$51,339	\$56,148	(\$4,809)
Special Offerings	\$18,000	\$0	\$3,000	\$0	\$3,000
Parents Day Out Receipts	\$0	\$0	\$0	\$0	\$0
Reimbursed Costs	\$99,000	\$1,547	\$60,696	\$18,628	\$42,068
Total Revenues	\$4,486,709	\$340,586	\$864,002	\$874,947	(\$10,945)
Expenses					
Debt Service	\$0	\$0	\$0	\$0	\$0
Depreciation/Amortization	\$0	\$0	\$0	\$0	\$0
Administrative Council					
Finance/Session	\$87,790	\$5,462	\$21,979	\$13,399	\$8,580
Property Committee	\$669,000	\$36,301	\$175,291	\$129,370	\$45,921
Office Expenditures	\$134,300	\$10,633	\$33,575	\$33,246	\$329
Hospitality	\$6,500	\$392	\$1,625	\$1,327	\$298
Communications	\$60,400	\$7,580	\$15,100	\$12,237	\$2,863
Columbarium Expenses	\$0	\$353	\$0	\$2,663	(\$2,663)
Staff - Administration	\$1,119,703	\$75,565	\$263,381	\$241,354	\$22,027
Total Administrative Council	\$2,077,693	\$136,285	\$510,952	\$433,596	\$77,356
Discipleship Council					
Adult Ministries	\$29,500	\$2,541	\$4,187	\$4,144	\$44
Children's Ministries	\$39,625	\$982	\$8,406	\$11,257	(\$2,851)
Youth Ministries	\$75,800	\$2,072	\$17,514	\$6,456	\$11,058
College Ministry	\$1,800	\$0	\$450	\$0	\$450
Discipleship Resources	\$17,750	\$564	\$4,438	\$2,093	\$2,344
Presbyterian Women					
PW - Christian Outreach	\$7,760	\$400	\$1,940	\$400	\$1,540
PW- Leadership & Resources	\$19,920	\$180	\$992	\$1,195	(\$203)
Total Presbyterian Women	\$27,680	\$580	\$2,932	\$1,595	\$1,337
Parents Day Out Expenses	\$0	\$0	\$0	\$0	\$0
Staff - Discipleship	\$372,897	\$29,826	\$87,623	\$77,773	\$9,850
Total Discipleship Council	\$565,052	\$36,566	\$125,551	\$103,318	\$22,233
Community Outreach Council					
Administrative	\$18,850	\$209	\$4,712	\$435	\$4,277
Local Mission Support	\$127,000	\$11,000	\$31,750	\$22,176	\$9,574
Vickery Meadow	\$119,000	\$8,027	\$29,750	\$15,481	\$14,269
Global Mission	\$57,250	\$1,558	\$14,313	\$7,790	\$6,523
Denominational Support	\$136,000	\$12,091	\$34,000	\$24,182	\$9,818
Scholarships	\$35,000	\$0	\$6,750	\$0	\$6,750
Youth & College	\$5,000	\$0	\$867	\$0	\$867
Special Offering	\$18,000	\$0	\$4,500	\$0	\$4,500
Staff - Outreach	\$92,431	\$7,883	\$22,675	\$19,666	\$3,009
Total Community Outreach Council	\$608,531	\$40,768	\$149,317	\$89,730	\$59,587
Care of Congregation					
Deacons	\$9,600	\$1,094	\$2,400	\$1,367	\$1,033
Care of Congregation -Other	\$16,350	\$317	\$4,088	\$1,262	\$2,825
Gerontology	\$10,800	\$714	\$2,700	\$1,310	\$1,390
Holy Joe's Coffee	\$2,000	\$109	\$500	\$127	\$373
Staff - Care of Cong	\$247,823	\$15,234	\$58,200	\$47,308	\$10,892

Preston Hollow Presbyterian Church
Analysis of Revenues & Expenses - Session
July to September 2017

Accounts	Annual Budget	Actual for Period	Budget YTD	YTD Actual	Variance YTD (\$)
Total Care of Congregation	\$286,573	\$17,468	\$67,887	\$51,374	\$16,513
Worship Council					
Music Committee	\$64,950	\$4,282	\$15,812	\$11,425	\$4,388
Worship Committee	\$33,900	\$614	\$7,290	\$4,304	\$2,986
Staff - Worship	\$758,825	\$54,014	\$172,837	\$138,204	\$34,633
Total Worship Council	\$857,675	\$58,910	\$195,940	\$153,933	\$42,007
Evangelism/Membership Council					
Evangelism Coordinating	\$77,875	\$5,849	\$18,500	\$15,249	\$3,251
New Member Outreach	\$4,000	\$472	\$1,000	\$3,140	(\$2,140)
Recreation and Activities	\$18,300	\$11,808	\$3,692	\$11,930	(\$8,238)
Staff - Membership	\$57,346	\$4,717	\$13,526	\$25,344	(\$11,818)
Total Evangelism/Membership Council	\$157,521	\$22,847	\$36,717	\$55,663	(\$18,945)
Total Expenses	\$4,553,045	\$312,843	\$1,086,364	\$887,613	\$198,751
Net Total	(\$66,336)	\$27,742	(\$222,362)	(\$12,666)	(\$209,696)
Other Revenues					
Benevolence Receipts	\$0	\$25,421	\$0	\$39,673	(\$39,673)
Designated Receipts	\$0	\$20	\$0	\$20	(\$20)
Restricted Receipts	\$0	\$0	\$0	\$0	\$0
Released from Restriction	\$0	\$0	\$0	\$0	\$0
Total Other Revenues	\$0	\$25,441	\$0	\$39,693	(\$39,693)
Other Expenses					
Gain (Loss) Sale of Securities	\$0	\$0	\$0	\$0	\$0
Benevolence Disbursements	\$0	\$441	\$0	\$441	(\$441)
Designated Disbursements	\$0	\$0	\$0	\$0	\$0
Restricted Fund Disbursement	\$0	\$0	\$0	\$0	\$0
Transfer to Restriction	\$0	\$0	\$0	\$0	\$0
Total Other Expenses	\$0	\$441	\$0	\$441	(\$441)
Net Operating Total	(\$66,336)	\$52,742	(\$222,362)	\$26,586	(\$248,948)

September 2017

Accounts

Assets		
Cash Assets		
100030 - Petty Cash	\$142	
100090 - Compass Bank New MMA	\$138,549	
100120 - Legacy Bank - DDA	\$168,650	
100150 - Legacy Bank - Payroll	(\$1,711)	
100180 - Legacy Bank - Special	\$2,685	
100220 - Sovereign Bank - DDA	\$181,039	
100240 - Sovereign Bank - Payroll	(\$712)	
100260 - PHPC - Early Birds Account	\$4,565	
100290 - Sovereign Bank - MMA	\$881,028	
100310 - CD - Inwood NB	\$255,885	
100560 - Charles Schwab - Brokerage	\$119,095	
Total Cash Assets		\$1,749,214
Invested Funds		
118100 - Malawi Scholarship Funds	\$0	
Total Invested Funds		\$0
Fixed Assets		
131000 - Land	\$192,001	
132000 - Buildings	\$23,024,330	
134000 - Furniture, Fixtures & Equipment	\$350,867	
134010 - Capital Equipment	\$976,762	
134500 - Vehicles	\$48,757	
134750 - Accumulated Depreciation	(\$6,727,941)	
Total Fixed Assets		\$17,864,775
Other Assets		
135010 - Columbarium Niche Inventory	\$170,965	
135060 - A/R - Employee (1)	\$2,337	
135070 - A/R - Employee (2)	(\$173)	
Total Other Assets		\$173,129
Total Assets		\$19,787,117

Liabilities, Fund Principal, & Restricted Funds

Liabilities		
Short Term Payables		
201020 - FICA Tax Withholding	\$213	
201025 - Elective FSA Payable	\$10,652	
201030 - Elective 403(b) Payable	\$6,188	
201035 - Texas Child Support SDU	\$281	
201040 - Federal Income Tax Withholding	\$665	
201045 - Employee Optional Insurance	(\$990)	
201050 - Employee Cost Share Insurance	(\$144)	
202000 - PHPS Due To (From)	\$6,945	
202030 - VMLC Due To (From)	(\$1,425)	
202040 - Springhill Retreat Due To (From)	(\$6,367)	
202050 - Accounts Payable	(\$2,053)	
202100 - PDO - Prepaid Tuition	\$30,130	
202210 - PHPC Foundation Due To (From)	\$15,639	
Total Short Term Payables		\$59,734
Total Liabilities		\$59,734
Fund Principal		
310000 - Net Assets - Unrestricted	\$19,056,661	
Excess Cash Received	\$26,586	
Total Fund Principal and Excess Cash Received		\$19,083,247
Restricted Funds		
Total Temporary Restricted	\$644,136	
Total Restricted Funds		\$644,136
Total Liabilities, Fund Principal, & Restricted Funds		\$19,787,117

Preston Hollow Presbyterian Church

Summary of Restricted Accounts

July to September 2017

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Credit Adjustments	Debit Adjustments	Ending Balance
Temporary Restricted						
861020 - Pastors Benevolence	\$48,447.28	\$0.00	\$0.00	\$5,915.90	\$6,134.13	\$48,229.05
861040 - General Memorials	\$21,531.65	\$0.00	\$0.00	\$50,103.00	\$1,473.65	\$70,161.00
861070 - Library Memorials	\$3,979.85	\$0.00	\$0.00	\$0.00	\$890.74	\$3,089.11
861160 - Mission - Non-Specific	\$3,431.57	\$0.00	\$0.00	\$0.00	\$0.00	\$3,431.57
861210 - Farewell Funds/Love Gifts	\$250.00	\$0.00	\$0.00	\$12,300.00	\$12,450.00	\$100.00
861220 - Memorial Service Activities	\$4,035.65	\$0.00	\$0.00	\$1,300.00	\$615.23	\$4,720.42
861260 - Mission - Local	\$3,503.14	\$0.00	\$0.00	\$64.00	\$1,750.00	\$1,817.14
861280 - Special Gifts	\$30,296.86	\$0.00	\$0.00	\$34,956.46	\$19,466.73	\$45,786.59
861290 - Friends of the Library	\$4,824.18	\$0.00	\$0.00	\$101.47	\$0.00	\$4,925.65
861300 - Media Support Funds	\$7,110.64	\$0.00	\$0.00	\$100.00	\$0.00	\$7,210.64
861310 - Grief Recovery Support	\$1,646.87	\$0.00	\$0.00	\$0.00	\$0.00	\$1,646.87
861320 - Divorce Recovery Support	\$364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$364.00
861330 - Congregational Care Support	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
861500 - Christmas Baskets	\$3,475.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,475.00
861630 - Recitals Fund	\$2,806.41	\$0.00	\$0.00	\$0.00	\$0.00	\$2,806.41
861640 - Handbell Funds	\$1,317.86	\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$1,317.86
861650 - Music Funds	\$33,386.52	\$0.00	\$0.00	\$26,380.00	\$5,928.05	\$53,838.47
861660 - Hymnal/Bible Funds	\$1,479.98	\$0.00	\$0.00	\$0.00	\$1,100.00	\$379.98
861670 - Commissioned Music	\$7,498.56	\$0.00	\$0.00	\$0.00	\$0.00	\$7,498.56
861675 - Organ Internships	\$11,144.49	\$0.00	\$0.00	\$0.00	\$0.00	\$11,144.49
861680 - PHPC Choir Account	(\$304.13)	\$0.00	\$0.00	\$726.07	\$725.39	(\$303.45)
861690 - Music Robe Fund	\$4,103.69	\$0.00	\$0.00	\$0.00	\$0.00	\$4,103.69
861750 - Epiphany Program Support	\$3,722.41	\$0.00	\$0.00	\$0.00	\$0.00	\$3,722.41
861850 - Children's Ministry Support	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
861860 - Wilcox Trust Proceeds	\$53,531.56	\$0.00	\$0.00	\$0.00	\$392.87	\$53,138.69
861870 - Founders Gift	\$45,850.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45,850.00
861880 - Nicaragua Mission Support	\$14,842.17	\$0.00	\$0.00	\$1,000.00	\$4,000.00	\$11,842.17
861900 - Disaster Relief Funds	\$1,278.64	\$0.00	\$0.00	\$1,000.00	\$0.00	\$2,278.64
861920 - Malawi Mission Support	\$35,668.28	\$0.00	\$0.00	\$25.00	\$0.00	\$35,693.28
861970 - Columbarium Garden Support	\$16,255.37	\$0.00	\$0.00	\$5,100.00	\$0.00	\$21,355.37
861980 - PHPC Early Birds Account	\$4,441.57	\$0.00	\$0.00	\$0.00	\$0.00	\$4,441.57
862200 - Walker Estate - Capital Support	\$63,798.67	\$0.00	\$0.00	\$11,305.70	\$0.00	\$75,104.37
867010 - Legacy Campaign Gifts	\$442,688.27	\$0.00	\$0.00	\$0.00	\$389,039.00	\$53,649.27
Youth Gifts/Fundraising						
862020 - Youth - Sub Sandwiches	\$10,833.22	\$0.00	\$0.00	\$0.00	\$0.00	\$10,833.22
862100 - Youth - Car Wash	\$6,250.57	\$0.00	\$0.00	\$0.00	\$0.00	\$6,250.57
862120 - Youth - Cake Auction	\$7,786.95	\$0.00	\$0.00	\$0.00	\$6,762.68	\$1,024.27
862130 - Youth - Pansy Sale	\$3,237.32	\$0.00	\$0.00	\$0.00	\$3,237.32	\$0.00
862150 - Youth - Special Gifts	\$7,562.69	\$0.00	\$0.00	\$0.00	\$668.00	\$6,894.69

Preston Hollow Presbyterian Church
Summary of Restricted Accounts
July to September 2017

Accounts	Beginning	Restricted	Restricted	Credit	Debit	Ending
	Balance	Revenue	Expenses	Adjustments	Adjustments	Balance
Total Youth Gifts/Fundraising	\$35,670.75	\$0.00	\$0.00	\$0.00	\$10,668.00	\$25,002.75
Church Designated Funds						
863010 - Columbarium Reserve Funds	\$10,251.07	\$0.00	\$0.00	\$0.00	\$0.00	\$10,251.07
863030 - Staff CE CarryForward	\$22,778.30	\$0.00	\$0.00	\$0.00	\$0.00	\$22,778.30
863040 - PC CapEx CarryForward	\$18,290.83	\$0.00	\$0.00	\$0.00	\$15,315.37	\$2,975.46
863120 - Financial Education Support	\$109.13	\$0.00	\$0.00	\$0.00	\$0.00	\$109.13
Total Church Designated Funds	\$51,429.33	\$0.00	\$0.00	\$0.00	\$15,315.37	\$36,113.96
Total Temporary Restricted	\$963,707.09	\$0.00	\$0.00	\$152,877.60	\$472,449.16	\$644,135.53

Preston Hollow Presbyterian Church
Finance Committee Meeting
September 18, 2017
5:30 pm – 6:30 pm

Members in attendance included Rob Armstrong, Lisa Centala, Janelle Crays, Bill Johnson, Lisa Johnson, Marty Loman, Randy Skattum, and Kent Stadler. Staff members included Trey Angel, Laurie Jennings and Jessie Light.

Randy Skattum opened the meeting with a prayer.

Lisa Centala made a motion to accept the minutes as written. Marty Loman seconded the motion, which was approved by all.

Trey Angel presented the financial statements for the period ending August 31, 2017. The following was noted:

Receipts

1. Gifts & Pledges for the period totaled \$219,775 - \$37,263 below forecast.
2. YTD Gifts & Pledges totaled \$478,042 resulting in a YTD variance of \$722 above forecast.
3. Total Budgeted receipts (Gifts & Pledges, Prior Year, Prepaid and Loose plate) were \$484,884 - \$1,892 below forecast.
4. Total Revenue collected (includes member giving, program and reimbursement receipts) were \$534,346 – approximately \$3,359 above forecast.

Expenses

1. Total expenditures are approximately 80% of forecast YTD.
2. Disbursements for the period totaled \$299,622.
3. YTD disbursements totaled \$574,770.
4. Staff cost are \$41,029 below target due largely to open positions.
5. All councils are managing expenses well against forecast.

The YTD net funds flow total is <\$40,424> which was less deficit than anticipated. Based on the Church's pattern of spending, it is believed that the cumulative deficit should expand through October 31 before being reduced by anticipated positive funds flow in November and December. The deficit at 8/31/16 was <\$154,133>. Net cash reserves at 8/31/17 were \$1,035,727 ("Total Cash Assets" less "Restricted Funds") and are believed adequate to support ongoing operations of the church. Cash reserves represent approximately 2.76 months of operating cost.

Other Business

Year-end Audit Update– August 23-25 – Rick Knapp will attend the October meeting to present the audit draft. Trey noted that the PHPC Foundation has 39 separate endowments.

Every Dollar Counts Update - July and August receipts for Meals of Hope totaled \$9,765. Collections during September are designated for Hurricane Harvey relief. Collections September 1 – September 17 total \$5,879. Kathy Lee-Cornell is developing a list of proposed EDC ideas.

Banking Relationship – Sovereign Bank is now Veritex Bank – The Sovereign relationship of no fees, no balance requirements has changed with the new bank ownership. Trey proposes that it is time to look into other banking relationships. He asked the members to send him referrals.

Generosity Team – Update – There is a Generosity Team meeting after the Finance meeting. The Generosity Team is a year-round team addressing stewardship. The 2018 Commit plan will include sending personalized estimated of giving cards to prior year pledgers with a letter from Matthew. Specific messages are being sent to individuals in their 20's, 30's, and 40's who have never pledged.

New Business

Property Committee – Bill Johnson noted that the following: the roof leak in 2 areas has been approved for repair, there is concern about various mechanical issues that could potentially cost up to \$2M, and that there is a need for a good HVAC Engineer. It was also noted that there is approximately \$293,000 in the TPF Property Reserve account.

Worship Council MINUTES

September 12, 2017

Janelle Crays	<i>Chair</i>	P	Nancy Miller	<i>Table Guild</i>	P
[Open]	<i>Baptism</i>		Melanie Sumrow	<i>Table Guild</i>	P
Allison Lorimer	<i>Communion</i>	P	Dave Cole	<i>Ushers</i>	P
Lynn Reese	<i>Flowers</i>	P			
Sara Moseley	<i>Lay Liturgists</i>	P	Matthew Ruffner	<i>Staff</i>	P
Jim Watkins	<i>Music Ministry Rep</i>	P	Steve Jobman	<i>Staff</i>	P
Caroline Homan	<i>Outreach Communion</i>	A	Ann Halwas	<i>Staff</i>	P
Bert Colter	<i>Sound/Technology</i>	P	Jessie Light	<i>Staff</i>	P
Peggy Vernon	<i>Special Worship</i>	P			

The meeting was called to order at 6:00 p.m. Sara Moseley opened the meeting with prayer.

CONSENT AGENDA:

- May 9, 2017 meeting minutes were approved.
- The September Baptisms were approved.

DISCUSSION ITEMS:

Christmas Eve/New Year's Eve Recap: An email vote was taken to accept the proposed services for Christmas Eve/New Year's Eve. Christmas Eve Morning: 10am; Christmas Eve: 4pm, 5pm, 6pm, 8pm and 10pm; New Year's Eve Morning: 10am.

Organ Scholar Addition: Steve Jobman shared with the Council that the new Organ Scholar Intern, YunJung Lee, will play for the 8:15 service. YunJung won an international organ competition this summer and is working on an Artist Diploma, a 2 year degree at SMU. She will be the first substitute for Bradley Hunter Welch and the first call for weddings and memorials.

Advent Decorations: Lynn Reese asked about expectations for Advent decorations. Artificial trees will be put up on December 3rd. Poinsettias will be up for Christmas Music Sunday on December 17th. Decorations for Worship at 5 can be greenery and candles. Lynn requests a new flower committee person or volunteer to take over Advent/Christmas.

Summer Worship Reflections: Matthew Ruffner shared that there was good energy in the Sanctuary. Next summer will most likely be 10am and 5pm. It was suggested that we consider cutting down programming before and after 10am as everyone is so busy in the summer. The summer choir drop-in was great resulting in 16 new choir members this fall. The Table Guild noted that it was a good decision to eliminate July communion. Due to summer attendance, June and August Communion will be plated.

Worship at 5 Impressions: The September 10th service was less contemplative than the August 24th "soft opening". Atmosphere is warm, casual and personable. Facebook Live for the first week has been viewed over 1100 times. Matthew stated that the staff has tried very hard to establish a positive culture. Dave Cole and his usher team did a great job. Communion was very natural, not requiring a great deal of instruction. Matthew again noted that we don't have a target demographic for this service. As is true of all worship, this service is for people seeking a relationship with God.

Memorial Service Proposal: An organist fee of \$200 was proposed based on Margaret Watkins' research of other area churches. Following discussion, Jim Watkins moved to accept the proposal and Bert Colter seconded it. The motion carried unanimously.

COUNCIL MEMBER REPORTS: None.

STAFF REPORTS:

- Steve Jobman shared that World Communion/World Music Sunday will be October 1st. The Choral Scholars program is going well. It is a great community program.

Adjournment: 7:09 p.m.

Next Meeting: Monday, October 9th, 2017

Minutes submitted by: Ann Halwas

PHPC MEMBERSHIP STATUS

10/17/17

[illegible]

Preston Hollow Presbyterian Church Attendance 2017

Church Attendance*										COMMENTS	
Date	8:15	9:30	11:00	5:00	Online	TOTAL		PR			
1/1/2017			339		115	454		AEN		1st Sunday after Christmas Day; Epiphany Sunday	
1/8/2017	43	267	451		181	942		MER		Baptism of the Lord; Communion (8:15)	
1/15/2017	44	262	409		153	868		MER		2nd Sunday in Ordinary Time	
1/22/2017	47	326	459		161	993		MER		3rd Sunday in Ordinary Time; Baptisms	
1/29/2017	42	212	426		153	833		PSS		4th Sunday in Ordinary Time; New Members	
	176	1,067	2,084		763	4,090				Total for JANUARY 2017	
2/5/2017	56	309	390		176	931		MER		5th Sunday in Ordinary Time; Communion (All Services)	
2/12/2017	47	266	446		150	909		MER		6th Sunday in Ordinary Time	
2/19/2017	45	268	369		146	828		MER		7th Sunday in Ordinary Time	
2/26/2017	48	252	382		147	829		Youth		Transfiguration of the Lord; Baptisms	
	196	1,095	1,587		619	3,497				Total for FEBRUARY 2017	
3/1/2017		50	229		15	294		SAJ		Ash Wednesday; Noon and 7:00	
3/5/2017	51	245	412		179	887		MER		1st Sunday in Lent; Communion (8:15)	
3/12/2017	34		534		147	715		MER		2nd Sunday in Lent; Communion (8:15); Congregational Meeting in Worship	
3/19/2017	51	244	412		134	841		MER		3rd Sunday in Lent; Communion (8:15)	
3/26/2017	47	317	460		144	968		MER		4th Sunday in Lent; Communion (8:15)	
	183	806	1,818		604	3,411				Total for MARCH 2017	
4/2/2017	60	467	378		226	1,131		MMW		5th Sunday in Lent; Communion (8:15); New Members	
4/9/2017	51	338	544		176	1,109		MER		Palm Sunday; Communion (All Services)	
4/13/2017			152		37	189		PSS		Maundy Thursday	
4/14/2017					36	471		MER		Good Friday; Tenebrae	
4/16/2017	261	965	781		334	2,478		MER		Easter Sunday; Easter Sunrise (137)	
4/23/2017	92	270	269		-	631		Youth		2nd Sunday of Easter; Baptisms	
4/30/2017	57	265	406		123	851		MER		3rd Sunday of Easter	
	521	2,305	2,378		859	6,200				Total for APRIL 2017	
5/7/2017	42	192	331		128	693		KLC		4th Sunday of Easter; Communion (8:15)	
5/14/2017	36	261	517		113	927		SAJ		5th Sunday of Easter; Mother's Day; Confirmation; Scholarships	
5/21/2017	41	223	372		102	738		MER		6th Sunday of Easter	
5/28/2017		434			99	533		KLC		7th Sunday of Easter; Baptisms; Begin One Worship Service	
	119	1,110	1,220		442	2,891				Total for MAY 2017	
6/4/2017		618			102	720		MER		Day of Pentecost; Communion	
6/11/2017		590			130	720		SAJ		Trinity Sunday	
6/18/2017		577			98	675		MER		11th Sunday in Ordinary Time; Father's Day	
6/25/2017		578			116	694		MER		12th Sunday in Ordinary Time; Baptisms	
	-	2,363	-		446	2,809				Total for JUNE 2017	

Preston Hollow Presbyterian Church Attendance 2017

Church Attendance*										COMMENTS	
Date	8:15	9:30	11:00	5:00	Online	TOTAL		PR			
7/2/2017		479			103	582		KLC		13th Sunday in Ordinary Time	
7/9/2017		587			104	691		PSS		14th Sunday in Ordinary Time	
7/16/2017		564			99	663		SAJ		15th Sunday in Ordinary Time	
7/23/2017		500			96	596		MER		16th Sunday in Ordinary Time: Baptisms	
7/30/2017		536				536		MER		17th Sunday in Ordinary Time	
	-	2,666	-		402	3,068				Total for JULY 2017	
8/6/2017		519			101	620		SRA		18th Sunday in Ordinary Time: Communion	
8/13/2017		570			102	672		SAJ		19th Sunday in Ordinary Time	
8/20/2017		525			136	661		KLC		20th Sunday in Ordinary Time	
8/27/2017		713			155	868		MER		21st Sunday in Ordinary Time: Baptisms	
	-	2,327	-		494	2,821				Total for AUGUST 2017	
9/3/2017		470			153	623		SRA		22nd Sunday in Ordinary Time: End Of Worship Service	
9/10/2017	48	294	475	76	154	1,047		MER		23rd Sunday in Ordinary Time: Communion (8:15)	
9/17/2017	49	243	364	100	174	930		MER		24th Sunday in Ordinary Time: New Members	
9/24/2017	48	311	404	100	161	1,024		MER		25th Sunday in Ordinary Time: Baptisms	
	145	1,318	1,243	276	642	3,624				Total for SEPTEMBER 2017	
10/1/2017	43	287	389	97	188	1,004		SRA, KLC		26th Sunday in Ordinary Time: Communion (All Services)	
10/8/2017						-		MER		27th Sunday in Ordinary Time	
10/15/2017						-		MER		28th Sunday in Ordinary Time	
10/22/2017						-		MER		29th Sunday in Ordinary Time: Baptisms	
10/29/2017						-		MER		30th Sunday in Ordinary Time: Kikiri' o the Tartans	
	43	287	389	97	188	1,004				Total for OCTOBER 2017	
11/5/2017						-		MER		All Saints Day: Communion (8:15), Daylight Savings Time Ends	
11/12/2017						-		Guest		32nd Sunday in Ordinary Time	
11/19/2017						-		MER		33rd Sunday in Ordinary Time: New Members	
11/26/2017						-		JL		Christ the King Sunday: Baptisms	
	-	-	-	-	-	-				Total for NOVEMBER 2017	
12/3/2017						-		MER		1st Sunday of Advent: Communion (All Services)	
12/10/2017						-		MER		2nd Sunday of Advent	
12/17/2017						-		MER		3rd Sunday of Advent	
12/24/2017						-		MER		4th Sunday of Advent: Christmas Eve	
12/31/2017						-		JAL		1st Sunday after Christmas Day	
	-	-	-	-	-	-				Total for DECEMBER 2017	
YTD Sunday Worship	1,383	15,344	10,719	373	5,459	33,415				Total Attendance to Date for Sunday Worship in 2017	
YTD Special Worship			866		88	954				Total Attendance to Date for Special Worship in 2017	
YTD All Services	1,383	15,344	11,585	373	5,547	34,369				Total Attendance to Date for All Services in 2017	

Confirmation 2017: This I Believe

A statement of faith is a statement about what YOU believe. It will look different for everyone, and that is ok! Thus, this document is step one of your statement of faith, and is designed to help you think about how and where you have experienced God in your life, and how that has shaped your beliefs.

Be honest, be you, and know that that is good enough.

We cannot be Christian alone. There are countless people, places, and events that help shape who we are and what we believe. In response to this truth, write down **one to three people, places, and events** that have shaped your faith journey, and explain **why**.

People:

Places:

Events:

Please complete the following statements, in manner you want. You may answer in complete sentences, stories, poetry, bullet points, single words, etc.

I believe God is/ was.....

I believe Jesus is/ was....

Being a Christian means/ is.....

The church is....

Extra space: (feel free to write anything you believe about scripture, mission, worship, prayer, the sacraments, doubt, the confessions, the Trinity, etc.!), if you need more room!
